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2026 Commercial Vendor Application

Date of Event: July 27th- August 2th, 2024

Vendor/Business Name: _____

Mailing Address: _____ City: _____ State: ____ Zip: _____

Phone No. _____ Contact: _____

Email: _____

Please describe your product or exhibit / display.

COMMERCIAL BOOTH RATES

RENTAL	PRICE	AMOUNT
Midway Area (outdoor) w/ electricity	\$150	
Midway Area (outdoor) w/out electricity	\$75	
<u>CHECKS to Big Horn County Fair</u> TOTAL DUE:		

****BIG HORN COUNTY FAIR DOES NOT GUARANTEE EXCLUSIVITY OF ANY PRODUCT****

APPLICATION DEADLINE IS July 22, 2026

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Date Received: _____

For office use only
Approved: YES or NO
Notified: YES or NO
Method of notification:



BIG HORN COUNTY FAIR

Commercial Vendor Agreement

1. Non-Transferable Agreement

This agreement is non-transferable and may not be assigned, transferred, or otherwise conveyed without the prior written consent of Fair Management.

2. Vendor Hours

Vendors are expected to:

- Be fully set up and ready for business at least one (1) hour before the first scheduled event each day, Wednesday through Saturday.
- Remain open until at least one (1) hour after the final scheduled event each day.
- Staff their booth during all public operating hours.

Suggested vending hours are **11:00 AM to 7:00 PM**. Vendors are welcome to operate outside of these suggested hours.

Any Vendor wishing to arrive late, close early, or leave before the conclusion of the Fair must receive prior written approval from Fair Management. Vendors who fail to open on time or leave early without approval may not be invited to participate in future Big Horn County Fair events.

No vehicles are permitted in vendor areas for loading or unloading during public operating hours.

3. Booth Construction, Setup & Removal

Any temporary buildings, enclosures, displays, or structures must receive approval from Fair Management before construction.

Vendors are responsible for providing their own display materials, decorations, tables, chairs, hooks, extension cords, and any other equipment needed for their booth unless otherwise specified.

Booths must be kept clean, safe, and professionally maintained throughout the Fair.

All booths, displays, and equipment must be removed within seven (7) days following the conclusion of the Fair. Any property remaining after that time may become the property of the Big Horn County Fair or may be removed at the Vendor's expense.

To help reduce congestion and ensure public safety, Vendors are **not permitted** to dismantle or remove booths on **Saturday, August 1**. Booth removal should begin on **Sunday, August 2 after 1:00 PM**, unless prior approval has been granted by Fair Management.



4. Booth Operations & Solicitation

All personnel, merchandise, displays, signage, and equipment must remain entirely within the Vendor's assigned space.

Soliciting, distributing materials, or conducting business outside the assigned booth in a manner that interferes with other Vendors or Fair operations is prohibited.

Vendors shall conduct business in accordance with all Fair rules and regulations while respecting the rights and privileges of fellow exhibitors.

5. Licenses & Permits

Vendors are responsible for obtaining all required federal, state, county, and local licenses, permits, and certifications necessary for their business operations.

Copies of all required licenses or permits must be submitted to the Fair Office before booth setup.

Vendors are responsible for all applicable taxes, fees, and assessments associated with their business.

6. Care of Premises

Upon expiration or termination of this agreement, the Vendor agrees to leave the assigned space in substantially the same condition as it was received, normal wear and tear excepted.

7. Amplified Sound

Public address systems, loudspeakers, amplifiers, music, broadcasting devices, or other amplified sound may not be used if they interfere with neighboring Vendors, Fair activities, or scheduled events.

Fair Management reserves the right to require the volume to be reduced or the sound to be discontinued.

8. Motorized Vehicles

No motorized vehicles or personal mobility devices—including golf carts, scooters, skateboards, hoverboards, roller blades, or similar equipment—are permitted inside the Fair Hall between **11:00 AM and midnight** without prior written approval from Fair Management.

This restriction does not apply to mobility devices used by individuals with disabilities or vehicles that are part of a Vendor's approved display.



9. Agreement Cancellation

Fair Management reserves the right to cancel this agreement at any time if it determines such action is in the best interest of the Big Horn County Fair.

If the Fair cancels this agreement before the event, all booth fees paid by the Vendor will be refunded.

Vendors who cancel after **July 29, 2026**, or fail to occupy their assigned booth as scheduled, shall forfeit all fees paid unless otherwise approved by Fair Management.

If the Fair is unable to operate due to circumstances beyond its control, the Big Horn County Fair shall not be liable for any claims, damages, expenses, or losses incurred by the Vendor.

10. Breach of Agreement

Violation of any provision of this agreement or any applicable Fair rule may result in immediate termination of the Vendor's participation at the sole discretion of Fair Management.

Upon termination for breach, all fees paid or owed under this agreement shall be forfeited as liquidated damages.

11. Release of Liability

The Big Horn County Fair shall not be responsible for theft, loss, damage to property, business interruption, personal injury, or death suffered by the Vendor, its employees, representatives, or property while participating in the Fair.

Participation is at the Vendor's own risk.

12. Responsibility & Indemnification

The Vendor is solely responsible for the actions of its owners, employees, agents, volunteers, and representatives.

The Vendor agrees to defend, indemnify, and hold harmless the Big Horn County Fair, its officers, board members, employees, volunteers, and agents from any claims, demands, damages, liabilities, costs, or attorney fees arising out of or relating to the Vendor's participation in the Fair, including claims involving personal injury, death, property damage, or violations of applicable laws.

The Big Horn County Fair assumes no responsibility for Vendor payroll, expenses, debts, contracts, or obligations.



13. Vendor Responsibility

The Vendor acknowledges that they have read and understand this Commercial Vendor Agreement and all applicable Fair rules and regulations.

The Vendor agrees to comply with all terms and conditions contained herein, as well as any written policies or directives issued by Fair Management.

Any amendments to this agreement must be made in writing and approved by both parties.

In the event of any dispute regarding the interpretation or enforcement of this agreement, the decision of Fair Management shall be final.

Commercial Vendor Printed Name

Commercial Vendor Signature

Event Assistant

Date